

# **Joint Personnel Recovery Agency**

Education & Training



## **Course Catalog 2004 - 2005**



Joint Personnel Recovery Center &  
United States Joint Force Command

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## Staff

### Joint Personnel Recovery Agency Command Group

Col John R. Moulton II  
Commander

Col Mark E. Bracich  
Deputy Commander

Lt Col James J. Simon  
Director, Policy, Doctrine, and Training

### Training Faculty

#### Personnel Recovery Education & Training Center

GG-14 Fred Kleibacker  
Director

Ms. Erica Sato  
Registrar

#### Personnel Recovery Academy

Lt Col John Huffstutter  
Commandant

GG-14 Chris Wirts  
Director of Training

GG-13 Barbie Satola  
Scheduler

The Joint Personnel Recovery Agency is committed to shaping the preparation, planning, and execution of Personnel Recovery for the Department of Defense. Our mission is to enable commanders, forces, individuals, and supporting organizations to effectively execute their Personnel Recovery responsibilities across the spectrum of military operations. Education and Training is a vital means to achieving that end.



This course catalog is intended to outline the many Education and Training opportunities available through, and supported by, the Joint Personnel Recovery Agency. We endeavor to build comprehensive academic programs at all levels of impact-Strategic National, Strategic Theater, Operational, and Tactical. It is my hope that you find this to be a comprehensive curriculum that is timely, relevant, and enables the Department of Defense to achieve the Personnel Recovery objectives:

- To return personnel to friendly control
- To increase morale, with a resultant increase in operational performance
- To deny adversaries the opportunity to exploit the intelligence and propaganda value of isolated personnel, and influence our military strategy and national will

**Colonel John R. Moulton II**  
*Commander, Joint Personnel Recovery Agency*



## Personnel Recovery Education and Training Center (PRETC)

2300 Fall Hill Ave Suite 403  
Fredericksburg, VA 22401  
COMM: (540) 361-7363

### General Information

PRETC strives to provide commanders, their staff, and PR specialists the knowledge and skills necessary to successfully prepare for, plan, execute, and support PR operations. Courses are targeted to three levels: Fundamentals (100 level); PR Specialists (200 level); and PR Program Management (300 level). Instruction is provided in-residence and through Mobile Training Teams (MTT) and distributed learning programs. PRETC provides PR subject matter expertise in the development and execution of PR objectives, lessons, and courses supporting other education and training venues, such as Service pipeline training and professional military education.

### Location

PRETC is located in the Chamber of Commerce building in Fredericksburg, VA, approximately 50 miles south of Washington, DC and 65 miles north of Richmond, VA. See Appendix B for map.

### Transportation

Students are responsible for providing their own transportation. Rental cars are available at Ronald Reagan National Airport (DCA), Washington Dulles International Airport (IAD), and Richmond International Airport (RIC).

**Lodging**

Students may contact either one of the following billeting offices for lodging arrangements: Quantico Marine Base Billeting Office (approximately 20 miles from Fredericksburg), DSN 278-3148 (com 703-784-3148); Ft. Belvoir Billeting Office (approximately 45 miles from Fredericksburg), DSN 655-2333 (com 703-805-2333 or

800-295-9750). If required, these offices can also provide students with non-availability statements authorizing them to use civilian lodging.

**Orders**

PRETC recommends listing Fredericksburg, VA as the final destination on your orders. This will help when filing travel claims and to obtain statements of non-availability. If you desire to courier your classified course materials back to your duty station, ensure your orders authorize you as a classified courier and bring a courier card.

**Reporting Instructions**

Report to 2300 Fall Hill Avenue, Suite 403, Fredericksburg, VA. Student parking is located on the north side of Fall Hill Ave. between Progress St. and Germania St. behind the Fredericksburg National Bank in the lot marked "Parking for 2300 Fall Hill Ave." Do not park in the bank parking lot. Proceed to the entrance of 2300 Fall Hill Ave (less than a block) directly across the street from the bank. The building is red brick and displays a "Chamber of Commerce" sign. Enter the building through the north entrance, east of the Chamber entrance, under the overhang. Proceed down the entryway stairs and to the right to the twin elevators. Suite 403 is located on the 4th floor to the left of the elevators. Students will report no earlier than 0730 and no later than 0800 on the first day of the course.

**Dress Requirements**

Daily Duty Uniform (BDUs, Flight Suit, Class Bs) or casual business attire (collared shirt, slacks) is authorized attire for the course. Jeans, shorts, T-shirts, athletic wear, or other casual types of attire are not authorized.

**Departure Information**

When making departure travel plans, PRETC recommends flight reservations departing no earlier than 1700 from either Reagan National Airport or Richmond International Airport or 1800 from Washington Dulles Airport.

**Funding**

All travel and per diem costs associated with in-residence courses are unit funded. There are no charges for the course or training materials.

**Course Completion**

Students are required to attend all classes and satisfy all learning objectives to established standards in order to receive credit for the course. Failure to complete a course to standards will be documented in a letter from JPRA J7 to the first O-6 in the individual's chain of command, with a courtesy copy sent to the appropriate Combatant Command or Service PR OPR.

**Additional Comments**

PRETC has no DSN connectivity. Students should bring a calling card for making long distance calls. PRETC does not have a student support center at this time. We recommend students, who require routine access to their NIPRnet accounts, bring laptops to use from their hotel.

## Application Procedures for in-Residence Courses

**Services and Combatant Commands**

Individuals desiring a quota in a PRETC course must submit their request via their training manager to the designated Combatant Command or Service PR Office of Primary Responsibility (OPR) (see page 14) IAW the command's procedures. The Command/Service PR OPR will collect, vet, and prioritize all course requests for their commands/components and submit a prioritized list of nominees (to

include standbys) for each class to the PRETC registrar IAW guidelines in this catalog.

Command/Service OPRs may swap allocations to better meet their requirements. This must be coordinated with PRETC and approved by the PRETC Director prior to the swap occurring and NLT 21 days prior to the Course Start Date (CSD). Individuals may not swap slots; such swaps will be treated as cancellations.

### **OSD, JCS, and Other Government Agencies**

Nominations for personnel assigned to OSD, JCS, and OGAs will be made directly to the PRETC Registrar by the requesting organization. JPRA will select nominees for these seats. Nominations may be sent to JPRA via unclassified e-mail or fax directly to the PRETC registrar (erica.sato@jp.ra.jfcom.mil; fax. 540-361-7361). All nominations must include course identification and dates, candidate's name, rank, unit, social security number, security clearance level and date granted, unclassified e-mail address for receiving reporting instructions, and a voice contact number (DSN and commercial). Requests for PR 301/303 must include the date prerequisite training was completed and a short justification stating why each nominee requires the course.

### **Application Deadlines**

The deadline for submitting nominations to the PRETC registrar is 28 days prior to the course start date. Failure to meet this deadline will result in forfeiture of a command's quota for that class. The PRETC Director will reallocate forfeited quotas.

### **Security Clearances**

There are no security clearance waivers authorized for any JPRA classified offerings.

### **Waivers for Academic Prerequisites**

Requests for waivers of academic prerequisites will only be accepted from designated Command/Service PR OPRs, or from the first O-6/GS-15 or equivalent in the chain of command for students assigned to OSD, JCS, or an OGA. Waiver requests must accompany the

nomination. Waiver requests will be in written form providing justification for the request. Waivers will only be granted when there are no prerequisite courses available prior to attending the desired course in order to meet a validated operational requirement. Waivers will NOT be granted based on the individual's background, experience, or personal considerations. The PRETC Director is the prerequisite waiver authority for all PRETC courses.

### **Confirmation of Reserved Seats**

Confirmation of a reserved seat is provided upon receipt of official reporting instructions from the PRETC registrar. Reporting instructions will be sent NLT 14 days prior to the CSD.

### **Cancellation of Confirmed Seats**

If an individual with a confirmed seat must cancel, PRETC will send reporting instructions to the next nominee on that command's standby list. If there is no designated standby, or the command's list of nominees is exhausted, the seat will be reallocated by the PRETC Director.

### **Course Cancellation**

Certain circumstances may cause a course cancellation. If this occurs, the registrar will contact all personnel with a confirmed seat and each command to advise them of the cancellation. Individuals will be required to reapply IAW their command's procedures.

## **Mobile Training Team (MTT) Policy & Request Procedures**

PRETC can provide MTTs to the Services, combatant commands, and components. These MTTs are targeted at specific operational level training objectives and are not designed for tactical level PR training. Not all courses are available via MTT. Units or components desiring an MTT must coordinate their request through the appropriate designated command/Service PR OPR. PRETC has limited capability

to provide this service, therefore, priority for MTT support will be given to requests from Combatant Commands and their components preparing to deploy to a theater of war. Unless there are overriding operational requirements, MTTs will be scheduled on a first-come/first-serve basis.

### MTT Request Procedures

All MTT requests must be submitted via DMS message traffic To: DoD, JFCOM, ORGANIZATIONS, CDR USJFCOM NORFOLK VA(UC), JFCOM J3(UC). Info: DOD, JFCOM, ORGANIZATIONS, JPRA FT BELVOIR VA(UC). PR OPRs should also send unclassified e-mail or contact the appropriate Service or combatant command course manager to coordinate request and provide DMS message DTG. For secret level training, requesting organization must provide a secure facility and verify clearances of all attendees.

### Request Deadlines

MTT requests must be received NLT 90 days prior to the requested CSD. MTTs in support of established exercises must be requested NLT the Mid-Planning Conference (MPC) and scheduled NLT the Final Planning Conference (FPC).

### Funding

The requesting organization is responsible for funding all associated costs, to include transportation, billeting, and per diem costs for two instructors, as well as course material shipping charges. JPRA will fund all student material printing costs.

## Advanced Distributed Learning (ADL) Ordering Procedures

Currently, PR 102 is the only course available on CD-ROM. Distribution is through the Defense Automated Visual Information System/Defense Instructional Technology Information System (DAVIS/DITIS) site. After

accessing the DAVIS/DITIS web site, search using key word PR 102 or Fundamentals of Personnel Recovery and follow the instructions for ordering: <http://afishp6.afis.osd.mil/dodimagery/davis/>.

## Designated PR OPRs (or Designated PR Training POC)

### Services

US Army. G3/MOSO-SOD, LTC Doug Smith, 703-693-2541, DSN 223-2541, NIPR Douglas.Smith@hqda-aoc.army.pentagon.mil, SIPR Douglas.Smith@hqda.army.smil.mil

US Navy. N512G, CDR Andy Whitson, (703) 614-9782, NIPR andy.whitman@navy.mil

US Marine Corps. US Marine Corps. TECOM/G3 (C461), 1st Lt. Darryl Ayers, 703-784-3044, DSN 278-3044, darryl.ayers@usmc.mil

US Air Force. HQ USAF/XOOS, SMSgt John Myers, 703-693-4993, DSN 223-4993, john.myers@pentagon.af.mil, john.myers@af.pentagon.smil.mil

### Combatant Commands

USCENTCOM. CCJ3, Mr. Dan Clancy, DSN 651-6244, 813-827-6244 clancydr@centcom.mil

USEUCOM. ECJ35, Mr. Rick Barnes, DSN 314-430-4443, barnesrb@eucom.mil

USPACOM. J311, LCDR Brad Jensen, DSN 314-477-7263, bradley.jensen@hq.pacom.mil

USSOCOM. SOOP-PS, MAJ Jonathan Owens, DSN 299-2670, owensj@socom.mil



USSOUTHCOM. SCJ335, OS1 Joseph Johnson DSN 567-3014, 305-437-3014, johnsojo@hq.southcom.mil

USJFCOM, OSD, & OGA. JPRA/PRETC, Ms. Erica Sato (540) 361-7363, NIPR: erica.sato@jptra.jfcom.mil, SIPR: erica.sato@jptra.jfcom.smil.mil

## PR 101 Fundamentals of Personnel Recovery

**Duration:** 3 Days  
**Security Level:** SECRET  
**Location:** Fredericksburg, VA or MTT

**Course Manager**  
Mr. Bruce Townsend  
540-361-7368  
bruce.townsend@jptra.jfcom.mil

Course Objective: To familiarize all personnel within DoD on PR policies, concepts, roles, responsibilities, planning, and execution.

Target Audience: All personnel involved in PR.

Description: This course is designed as an overview of the DoD PR system. The course content includes: Introduction to Personnel Recovery, Command and Control, Functions and Responsibilities, Planning, Joint Operations Procedures and Techniques, and Service Capabilities and Limitations.

Prerequisites: None

## PR 102 Fundamentals of Personnel Recovery

**Duration:** Self-Paced  
**Security Level:** Unclassified  
**Location:** N/A

**Course Manager**  
Mr. Bruce Townsend  
540-361-7368  
bruce.townsend@jptra.jfcom.mil

Advance Distributed Learning Course on CD-ROM

Course Objective: To familiarize all personnel within DoD on PR policies, concepts, roles, responsibilities, planning, and execution.

Target Audience: All personnel involved in PR.

Description: This course is designed as an overview of the DoD PR system. The course content includes: Introduction to Personnel Recovery, Command and Control, Functions and Responsibilities, PR Preparation, Planning, Joint Operations Procedures and Techniques, and Service Support.

Prerequisites: None

## PR 103 PR Fundamentals for Allies and Coalition Partners

**Duration:** 3 Days  
**Security Level:** Unclassified  
**Location:** Mobile Training Team

**Course Manager**  
Mr. Gene Satterfield  
540-361-7364  
gene.satterfield@jptra.jfcom.mil

Course Objective: To familiarize U.S. Allies and Coalition Partners with U.S. PR policy, fundamentals, concepts, roles, and responsibilities.

Target Audience: Any allied or coalition personnel who has a need or interest in understanding how the U.S. prepares, plans, and conducts PR.

Description: This course introduces PR concepts and responsibilities to allies and coalition partners from the DoD perspective. The course content includes: Introduction to Personnel Recovery, Functions and Responsibilities, Command and Control, Products and Preparation, Planning, Joint Operations Procedures and Techniques, Service Support, and Evasion Techniques and Procedures.

Prerequisites: None

**PR 110**  
**PR Fundamentals for the Joint Staff Officer**

**Duration:** 16 hours (over 8 weeks)      **Course Manager**  
**Security Level:** SECRET      Mr. Aaron Zaccagnino  
**Location:** Mobile Training Team in      540-361-7370  
support of JFSC      aaron.zaccagnino@jpva.jfcom.mil

**Course Objective:** To familiarize future joint staff officers attending JPME Level II at the Joint Forces Staff College with the PR roles and responsibilities of the Combatant Command and how to coherently integrate PR into deliberate and crisis action planning.

**Target Audience:** Officers in the grades of O3 - O5 who have been assigned to, or are pending assignment to, a Combatant Command with an interest in or responsibility to incorporate PR planning into deliberate and crisis action planning. Offered only as a FSE in support of JFSC.

**Description:** This is a series of two-hour seminars presented on a weekly basis over eight weeks as an elective seminar at the Joint Forces Staff College. This course provides training for future joint staff officers who will perform PR-related planning for their command. The course content includes: Introduction to PR, PR Considerations, PR Planning Considerations, Intelligence Support to PR, Joint Staff PR Coordination, Incorporation of PR into Crisis Action Planning, Table Groups brief Concept of PR Architecture in the Theater of Operations, and a Table Top Command Post Exercise (TCPX). The student will participate in practical exercises, a tabletop TCPX, and successfully complete an end-of-course written test.

**Prerequisites:** None

**PR 120**  
**PR Fundamentals for the**  
**Joint Task Force (JTF) Staff**

**Duration:** 3 Days      **Course Manager**

**Security Level:** Unclassified      Mr. Jon Couch  
**Location:** Mobile Training Team      540-361-7337  
jon.couch@jpva.jfcom.mil

**Course Objective:** To familiarize the Joint Task Force staff with their responsibilities to prepare, plan, coordinate, and execute PR.

**Target Audience:** Personnel in the grades of E-5 to O-6 who are assigned to, or are being assigned to, a JTF with duties to support, plan, and execute PR.

**Description:** This course provides a forum to discuss PR policies, response procedures, and lessons learned. The course content includes: PR Planning Cycle, Requirements and Tasks, Recovery Force Planning, Command and Control Considerations, Intelligence Support for Personnel Recovery, JPRC/PRCC Roles and Responsibilities, Information Management, Mission Planning, and Repatriation Planning.

**Prerequisites:** None

**PR 121A**  
**Public Affairs Officer Qualification Course**  
**(PAOQC) PR Module**

**Duration:** 2 Hours      **Course Manager**  
**Security Level:** SECRET      Mr. Jon Couch  
**Location:** Mobile Training Team      540-361-7337  
jon.couch@jpva.jfcom.mil

**Course Objective:** To familiarize Public Affairs Officers with their roles and responsibilities to prepare, plan, coordinate, and support PR.

**Target Audience:** Personnel in the grades of O-1 to O-4 (or civilian equivalent) designated as Public Affairs Officer.

**Description:** This module is presented as part of the PAOQC at the Defense Information School and focuses on the PR roles and

responsibilities of the Public Affairs Officer. This course is tailored to PAO-unique PR challenges.

Prerequisites: None

### PR 121B Joint Public Affairs Officer Workshop (JPAOW) PR Module

**Duration:** 2 Hours  
**Security Level:** SECRET  
**Location:** Mobile Training Team

**Course Manager**  
Mr. Jon Couch  
540-361-7337  
jon.couch@jpva.jfcom.mil

**Course Objective:** To familiarize Joint Public Affairs Officers with their roles and responsibilities to prepare, plan, coordinate, and support PR.

**Target Audience:** Personnel in the grades of O-1 to O-4 (or civilian equivalent) designated as a Joint Public Affairs Officer.

**Description:** This module is presented as part of the JPAOW at the Defense Information School and focuses on the PR roles and responsibilities of the Joint Public Affairs Officer. This course is tailored to JPAO unique PR challenges.

Prerequisites: None

### PR 171 PR for Commanders

**Duration:** 2 Hours  
**Security Level:** SECRET  
**Location:** Mobile Training Team

**Course Manager**  
Mr. Palmer Triplett  
540-361-7338  
palmer.triplett@jpva.jfcom.mil

**Course Objective:** To familiarize Commanders with their roles and responsibilities to prepare, plan, coordinate, and execute PR.

**Target Audience:** Personnel in the grades of O-4 to O-10 (or civilian equivalent) assigned to the Special Operations Command, a Special Operations Command Component or JSOTF.

**Description:** This course focuses on the PR responsibilities of Component Commanders.

Prerequisites: None

**Note:** Service-specific modules will be developed and identified as:

PR 171A - Army  
PR 171F - Air Force  
PR 171M - Marine Corps  
PR 171N - Navy

### PR 189 PR Joint Force Senior Leaders Seminar

**Duration:** 1 Hour  
**Security Level:** SECRET or Unclassified  
**Location:** Mobile Training Team

**Course Manager**  
Mr. Palmer Triplett  
540-361-7338  
palmer.triplett@jpva.jfcom.mil

**Course Objective:** To familiarize senior leaders with their roles and responsibilities to prepare, plan, coordinate, and execute PR.

**Target Audience:** Senior leaders of combatant commands, components, or JTFs.

**Description:** This course focuses on the PR responsibilities of Joint Force and Component Commanders and their senior staff. It is tailored to specific regional areas to enable senior leaders to meet current PR challenges in their commands.

Prerequisites: None

**PR 210**  
**Joint PR Coordinators Course**

**Duration:** 5 Days  
**Security Level:** SECRET  
**Location:** Fredericksburg, VA

**Course Manager**  
Mr. Gene Satterfield  
540-361-7364  
gene.satterfield@jpra.jfcom.mil

**Course Objective:** Prepares the student to coordinate a Joint Combat PR mission during execution.

**Target Audience:** Personnel in the grades of E-3 to O-5 who have been assigned to, or are being assigned to, a JPRC, component PRCC, or equivalent with duties as JPRC Director / Deputy Director, Watch Supervisor, or Controller.

**Description:** Prepares the student to coordinate a combat PR mission during execution. The course content includes: PR Fundamentals, Command and Control, Intelligence Support to PR, PRCC/JPRC Roles and Responsibilities, PR Communications, Information Management, Repatriation, Mission Management, and Execution. Students will participate in practical exercises, a command-post exercise (CPX), and successfully complete an end-of-course written test. Upon completion, the student will be able to apply essential Joint PR mission management procedures and techniques to successfully manage a PR incident.

**Prerequisites:** Any of the following: PR 101, PR 102, PR 103, PR 110, or PR 120.

**Maximum Class Size:** 17 allocated as follows:

Two (2) quotas each to EUCOM, CENTCOM, PACOM, SOUTHCOM, SOCOM, and JFCOM

One (1) quota each to USA, USAF, USN, and USMC; and one (1) quota for other DoD/USG Agencies.

**PR 240**  
**PR Debriefers Course**

**Duration:** 3 Days  
**Security Level:** SECRET  
**Location:** Mobile Training Team

**Course Manager**  
Mr. Bruce Townsend  
540-361-7368  
bruce.townsend@jpra.jfcom.mil

**Course Objective:** To prepare personnel to perform reintegration (repatriation) debriefing duties.

**Target Audience:** Personnel in the grades of E-4 to O-5 who are assigned to a Combatant Command, JTF, Component, Service, and MAJCOM/MACOM with duties to perform reintegration debriefings.

**Description:** This course provides training for personnel performing reintegration debriefing duties. The course includes training in the reintegration process, administrative and legal processing, and debriefing skills. The scope of training includes a practical evaluation, which will require students to set-up a debriefing room and to conduct a debrief while being critiqued by both instructors and fellow students. Students will be required to provide feedback to the debriefer. The course content includes: Reintegration, Administration and Processing, Debriefing Skills, Written Test, and Debriefing Exercise.

**Prerequisites:** None

**PR 301**  
**PR Program Management**

**Duration:** 10 Days  
**Security Level:** SECRET  
**Location:** Fredericksburg, VA

**Course Manager**  
Mr. Aaron Zaccagnino  
540-361-7370  
aaron.zaccagnino@jpra.jfcom.mil

**Course Objective:** To prepare Combatant Command, JTF, Component, Service, MAJCOM/MACOM, and OGA PR OPRs.

Target Audience: Combatant Command, JTF, Component, Service, MAJCOM/MACOM, and OGA PR OPRs.

Description: This course provides education for Department of Defense and Other Government Agency personnel performing PR program management duties for their commands. The focus is on: PR Adaptation, PR Responsibilities, Non-conventional Assisted Recovery, SERE, Reintegration, PR Planning, Appendix 5 Practical Exercise, JPRC/PRCC Operations, PR Information, Mission Management, and Execution. Students will participate in practical exercises, a command post exercise (CPX), and successfully complete an end-of-course written test.

Prerequisites: Any of the following: PR 101, PR 102, PR 103, PR 110, PR 120, PR 202, PR 210.

Maximum Class Size: 17 allocated as follows: Two (2) quotas each to EUCOM, CENTCOM, PACOM, SOUTHCOM, SOCOM, and JFCOM; one (1) quota each to USA, USAF, USN, and USMC; and, one (1) quota for other DoD/USG Agencies.

### **PR 303** **Non-Conventional Assisted Recovery** **(NAR) Plans and Operations**

**Duration:** 8 Days

**Security Level:** SECRET

**Location:** Fredericksburg, VA

**Course Manager**

Mr. Palmer Triplett

540-361-7338

palmer.triplett@jpri.jfcom.mil

Course Objective: Personnel responsible for NAR planning, development, review, and execution.

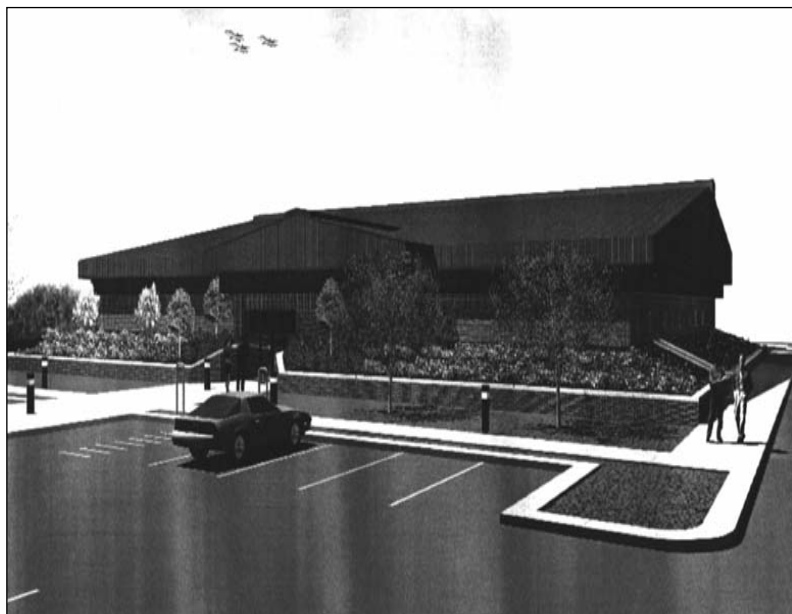
Target Audience: Personnel in the grades of E-7 to O-6 (or civilian equivalent), who have been assigned to, or are being assigned to, a Combatant Command, JTF, Component, Service, and MAJCOM/MACOM with duties to oversee or manage NAR activities for

their command or assigned to an Unconventional Assisted Recovery Coordination Center (UARCC).

Description: Provides training for DoD & OGA personnel performing NAR planning and execution duties. The course content includes: Fundamentals of Non-Conventional Assisted Recovery, Specified Tasks of Non-Conventional Assisted Recovery, Non-Conventional Assisted Recovery Forces, Unconventional Assisted Recovery, Strategic Non-Conventional Assisted Recovery Planning; Intelligence Support to NAR, Evasion Coordination and Considerations, Non-Conventional Assisted Recovery Command, Control, and Coordination Considerations, Non-Conventional Assisted Recovery Mission Management, Unconventional Assisted Recovery Coordination Center CPX, and a written test.

Prerequisites: Any of the following: PR 101, PR 102, PR 103, PR 110, PR 120, PR 202, 210, PR 301.

Maximum Class Size: 16 allocated as follows: Eight (8) quotas for USSOCOM; one (1) quota each to EUCOM, CENTCOM, PACOM, SOUTHCOM, and JFCOM; and three (3) quotas for Services and other DoD/USG Agencies.



## Personnel Recovery Academy

800 W. Survival Loop  
Building 1255  
Fairchild AFB, WA 99011-8600  
COMM: (509) 247-9721  
DSN: 657-9721

### General Information

The Personnel Recovery Academy (PRA) provides specialized Code of Conduct and Survival, Evasion, Resistance, and Escape (SERE) training to select DoD personnel and Service SERE School Instructors. The PRA offers a variety of training programs in-residence and via mobile training teams worldwide.

The PRA operates facilities on Fairchild Air Force Base (FAFB) and the White Bluffs campus. PRA instruction focuses on preparing a broad customer base for Peacetime Government and Hostage captivity environments. PRA is proud to serve the United States' high-risk personnel, preparing them to Return with Honor.

### Location

PRA is approximately 13 miles southwest of Spokane, Washington, in Building 1255, on FAFB's Survival School complex. Additionally, courses are conducted at the PRA's 56-acre White Bluffs campus complex. White Bluffs is located northeast of FAFB. See Appendix C for map.

### Transportation

Spokane International Airport is 20 minutes from FAFB and White Bluffs. Students attending courses at White Bluffs can rent cars at

the airport. Students attending courses at FAFB will not require a car. The "Stars and Stripes Shuttle" runs a 24-hour 'by reservation' service between the airport and the USAF Survival School. Call (509) 247-0730 to make a reservation for the shuttle. Both training locations are within 20 minutes of the Spokane airport.

### **Lodging**

Students are responsible for their own lodging arrangements. The Fairchild Inn makes all arrangements with Survival Billeting. Call the Fairchild Inn at DSN: 657-5519, or commercial at (509) 244-2290, for lodging. Students are responsible for determining authorization to stay in civilian lodging and coordinating non-availability statements, which may be obtained from the staff at the Fairchild Inn. If staying off base, the Fairchild Inn staff can provide recommendations regarding area hotels.

### **Orders**

Specify "Training" for the purpose of TDY. Include duration of course, reporting date, fund citation, and security clearance. Students should bring one copy of their orders to class registration on class start date. PRA recommends cutting orders to either FAFB or Spokane, WA, depending on the course you will attend; call for details. This will help when filing travel claims and to obtain statements of non-availability. If you desire to courier your classified course materials back to your duty station, ensure your orders authorize you as a classified courier and that you have an up-to-date courier card.

### **Reporting Instructions**

Report no later than the arranged time on class start date. For courses at Building 1255, students should report and check in no earlier than 0700 and no later than 0715. Building 1255 is located less than a two-minute walk west of Survival Billeting. Your program manager will arrange access for courses at White Bluffs.

### **Security Requirements**

Student must have a final SECRET clearance with a favorable national agency check, and a current background investigation, less than five

years old, at class start date.

### **Waivers for Academic Prerequisites**

Waivers for prerequisites will be reviewed/approved through coordination with PRA/CC and sponsoring Service or MAJCOM. Questions on specific procedures can be directed to comm: (509) 247-9735/9721 or DSN 657-9735/9721.

### **Dress Requirements**

For most courses, the daily Duty Uniform, such as BDUs or Flight Suit, is required for military personnel. Civilians should wear casual business attire (collared shirt, slacks). Open toed shoes, shorts and dresses are not authorized at any course. Exceptions will be provided by the scheduler.

### **Departure Information**

When making departure travel plans, PRA recommends that departing reservations not be made earlier than 1900 on the last day of training.

### **Funding**

Travel and per diem costs associated with in-residence courses are funded by a variety of methods: unit, Service, command or organization, as appropriate. There is no charge for courses; however, some courses have costs for materials.

### **Course Completion**

Students are required to attend all classes and meet all objectives in order to receive credit for a course.

### **Additional Comments**

If your class is conducted at White Bluffs, consider bringing something for lunch on the first day of training. White Bluffs is approximately 15 minutes from the nearest food service establishment. A refrigerator and microwave are available for student use.

### **Application Procedures**

See individual course listings.

## **SERE 201 Specialized Survival for Senior Executives**

**Duration:** 3 Days  
**Security Level:** SECRET  
**Location:** FAFB

**Course Manager**  
DSN: 657-9721  
COMM: (509) 247-9721

Course Objective: To prepare Senior Officers/Executives with tailored SERE training.

Target Audience: Commanders and their staff, assigned to or being assigned to, a unit that receives training from JPRA.

Description: Classified

Prerequisites: Level C SERE

Uniform Requirements: Duty uniform

Application Procedure: Requests for training must be made via official message traffic. See attached template at Appendix A. The JPRA/PRA scheduler will provide reporting instructions via telephone or email NLT 21 days prior to course start date.

## **SERE 203 Joint Services Training Program Project 2**

**Duration:** 2 Hours  
**Security Level:** SECRET  
**Location:** FAFB or Mobile Training Team

**Course Manager**  
DSN: 657-9721  
COMM: (509) 247-9721

Course Objective: Classified

Target Audience: Select Service personnel

Description: Tailored SERE training for select Service personnel

Prerequisites: Level C SERE

Uniform Requirements: Duty uniform

Application Procedure: JPRA responsibility

## **SERE 205 Specialized Survival for State Department Personnel**

**Duration:** 6 Days  
**Security Level:** SECRET  
**Location:** White Bluffs

**Course Manager**  
DSN: 657-9721  
COMM: (509) 247-9721

Course Objective: Tailored SERE training for Mobile Security Deployment personnel.

Target Audience: Mobile Security Deployment team members.

Description: Tailored to mission profiles and vulnerabilities of Department of State personnel performing Mobile Security Deployment duties.

Prerequisites: None

Uniform Requirements: Civilian business casual and one set of BDU/field uniform

Special Instructions: Training is scheduled in accordance with JPRA/DOS(MSD) MOU.

Application Procedure: Training authorizations are controlled by DOS/MSD.

## **SERE 215 Specialized Survival for Special Mission Units**

**Duration:** 6 to 9 Days  
**Security Level:** SECRET

**Course Manager**  
DSN: 657-9721



**Location:** FAFB or Mobile Training Team      COMM: (509) 247-9721

Course Objective: Classified

Target Audience: Personnel assigned to a Special Mission Unit.

Description: Tailored to mission profiles and vulnerabilities of SMU personnel.

Prerequisites: Level C SERE

Uniform Requirements: As directed

Special Instructions: Class size is limited to 30 students. Class schedules are coordinated at bi-annual SMU workshops and are published in official message traffic.

Application Procedure: Training authorizations are controlled by USSOCOM/COMJSOC.

### **SERE 218** **Concepts of Specialized Survival** **Programs for Senior Executives**

**Duration:** 2 to 6 Hours      **Course Manager**  
**Security Level:** SECRET      DSN: 657-9721  
**Location:** FAFB or Mobile Training Team      COMM: (509) 247-9721

Course Objective: To inform commanders and staffs of requirements to support and facilitate future JPRA training of their unit's personnel.

Target Audience: O-6 or above, or civilian equivalent, and their staff assigned to—or being assigned to—a unit that receives training from JPRA.

Description: Provides an overview of JPRA CoC/SERE training and support.

Prerequisites: None

Uniform Requirements: As desired, duty uniform or civilian business casual

Application Procedure: Requests for training must be made via official message traffic. See template at Appendix A.

### **SERE 220** **Specialized Survival for Sensitive** **Reconnaissance Operations Personnel**

**Duration:** 5 Days      **Course Manager**  
**Security Level:** SECRET      DSN: 657-9721  
**Location:** FAFB or Mobile Training Team      COMM: (509) 247-9721

Course Objective: Specialized SERE training.

Target Audience: SRO personnel

Description: Classified

Prerequisites: Level C SERE.

Uniform Requirements: Utility uniform, such as BDUs or flight suit. Additionally, students will wear civilian business casual attire for two training days. No dresses or shorts; shirts with a collar for men. Closed toe shoes mandatory for all students.

Special Instructions: Each class is limited to 30 students. Quotas are managed by the Services.

USAF: AETC, DSN: 487-6237

USN: Navy Personnel Quota Management Office, Pentagon,  
DSN: 564-2996 ext 3019/3610

USA: Specialized Training at PERSCOM, DSN:  
Officer: 221-3159 Enlisted: 221-4597

SERE 220 is cataloged by the Air Force under the number S-V83-A;  
the Navy requests CIN S-2D-0106

Application Procedure: Service responsibility

### **SERE 225** **Specialized Survival for Special Operations Forces**

**Duration:** 5 Days **Course Manager**  
**Security Level:** SECRET DSN: 657-9721  
**Location:** White Bluffs COMM: (509) 247-9721

Course Objective: Specialized SERE training for SOF personnel.

Target Audience: Personnel assigned to Special Operations Forces.

Description: Tailored to mission profiles and vulnerabilities of SOF personnel.

Prerequisites: Level B SERE

Uniform Requirements: As directed

Special Instructions: Class size is limited to 30 students.

Application Procedure: Training authorizations are controlled by USSOCOM.

### **SERE 230** **Specialized Survival for Attachés**

**Duration:** 9 Days **Course Manager**  
**Security Level:** SECRET DSN: 657-9721  
**Location:** Bolling AFB DC COMM: (509) 247-9721

Course Objective: Specialized SERE training for attachés and embassy support personnel.

Description: Classified

Target Audience: Provided in support of JMAS.

Prerequisites: Entry into one of the JMAS courses.

Uniform Requirements: As directed

Application Procedures: JMAS responsibility

### **SERE 245** **Joint Services Training Program Project 1**

**Duration:** 4 Days **Course Manager**  
**Security Level:** SECRET DSN: 657-9721  
**Location:** Pope AFB NC or COMM: (509) 247-9721  
NAS North Island (NASNI), CA

Course Objective: Tailored SERE training for select Service personnel.

Target Audience: Select Service personnel.

Description: Classified

Prerequisites: None

Uniform Requirements: Duty uniform

Application Procedure: Service responsibility

Reporting Instructions: Pope AFB - Arrive and depart through Fayetteville, NC.

Obtain taxi or rental car. Make lodging reservations through the Carolina Inn at Pope AFB: DSN: 424-4131 COMM: (910) 394-4131 for

Sunday through Thursday night. Course is conducted at the Personnel Recovery Training Center- South, 2445 Surveyor Road, Bldg 716, Pope AFB.

NASNI- Arrive and depart through San Diego, CA. Obtain taxi or rental car. Make lodging reservations through either NASNI BEQ: DSN: 735-9551 or COMM: (619) 545-9551, or NASNI BOQ: DSN: 735-7545 or COMM: (619) 545-7545 for Sunday through Thursday night. Course is conducted at the Detachment Alpha, McCain Blvd, Bldg 678, Suite 245, NAS North Island, CA.

NOTE: This course will be offered in Spokane, WA at a date and frequency TBD.

### **SERE 250** **Specialized Survival for Select Service Personnel**

**Duration:** 4 Days **Course Manager**  
**Security Level:** SECRET DSN: 657-9721  
**Location:** FAFB or Mobile Training Team COMM: (509) 247-9721

Course Objective: Tailored SERE training for select Service personnel.

Target Audience: Personnel identified to fill SERE instructor training positions at the formal SERE schools.

Description: A "Train the Trainer" program focused on the instructional skills, knowledge, and abilities necessary to provide Service level training in Peacetime and Hostage environments.

Prerequisites: Level C SERE school graduate

Uniform Requirements: Duty uniform

Application Procedure: Training requests must be made via official message traffic. See template at Appendix A.

### **SERE 260** **Joint Resistance Training Instructor Course**

**Duration:** 10 Days **Course Manager**  
**Security Level:** SECRET DSN: 657-9721  
**Location:** FAFB or Mobile Training Team COMM: (509) 247-9721

Course Objective: Tailored SERE training for select Service personnel.

Target Audience: Personnel identified to fill SERE instructor training positions at the formal SERE schools.

Description: A "Train the Trainer" program focused on the instructional skills, knowledge, and abilities necessary to provide Service level training in Peacetime and Hostage environments.

Prerequisites: Level C SERE school graduate

Uniform Requirements: Duty uniform

Application Procedure: Training requests must be made via official message traffic. See template at Appendix A.

### **SERE 260A** **Peacetime Governmental Detention / Hostage Detention Instructor Training**

**Duration:** 5 Days **Course Manager**  
**Security Level:** SECRET DSN: 657-9721  
**Location:** FAFB or Mobile Training Team COMM: (509) 247-9721

Course Objective: Tailored SERE "train the trainer" program for select Service personnel focused on instructional skills, knowledge, and attitudes necessary to provide Service training.

Target Audience: Personnel identified to fill SERE instructor training

positions at the Service SERE schools.

Description: Classified

Prerequisites: Level C SERE school graduate

Uniform Requirements: Duty uniform

Application Procedure: Training requests must be made via official message traffic. See template at Appendix A.

## Education and Training Support Division



334 Putman Rd  
Ft. Belvoir, VA 22060  
COMM: (703) 704-2607  
DSN: 654-2607

### General Information

The JPRA Policy, Doctrine, and Training Directorate's Education and Training Support Division (JPRA J72) is responsible for courseware design, development, and validation. The division is headed by GG-14 Margi Strub (margi.strub@jpra.jfcom.mil) and staffed with both instructional designers and media specialists.

J72 works closely with subject matter experts at all JPRA schools on learning levels, student-centered learning objectives, and measurement tools. We are striving to expand our curriculum from instructor-centered, in-residence and mobile training teams only to a combination of in-residence training, distributed learning products, and web-based instruction. Together with the training providers, we are engaged in raising the level of learning and increasing student interaction and content mastery in all of our courses.

## Courses in Development

The following courses are currently in development:

### PR

**PR 202, Theater SERE Planner's Course.** Supporting 336 TRG development efforts; designed to educate SERE specialists on joint theater SERE responsibilities and programs.

**PR 220, PR for Intelligence Specialists.** Designed to educate national and operational-level Intelligence specialists on their support to PR.

### SERE

**SERE 200, Core Captivity Curriculum.** This is a joint-Service development effort. This Code of Conduct-based curriculum enables graduates to discriminate captivity variables and adapt their resistance posture. Validated curriculum will be made available for instruction at the Service SERE Schools.

**SERE 204, Isolated Personnel Medicine.** A course that encompasses pre-travel, travel, and improvised medicine.

## Courses Identified for Future Development

The following requirements have been identified for future development:

### PR

**PR 102W - Fundamentals of PR (ADL).** Web-based version of PR 102.

**PR 111 - Command & General Staff College PR Seminar.** A tailored seminar designed to assist mid-level leaders in meeting current PR challenges within their commands. Conducted ISO CGSC.

**PR 112 - PR Fundamentals for Flight Surgeons.** Training on Flight Surgeon roles and responsibilities during Reintegration; ISO Service Flight Surgeon training facilities.

**PR 191 - APEX PR Module.** Orientation on PR conducted as part of the APEX program for new senior civilians (CAPSTONE equivalent).

**PR 200 - Campaign Planning for PR.** A tailored module designed to guide a Joint Planning Group's efforts to conduct deliberate planning and meet JOPES requirements for PR.

**PR 201 - Crisis Action Planning for PR.** A tailored module designed to jumpstart a Joint Planning Group's efforts to conduct Crisis Action Planning and meet JOPES requirements for PR.

**PR 241 - Reintegration Team Chief Responsibilities.** Tailored SERE training to certify reintegration team chiefs.

**PR 242 - Reintegration Overview.** A senior leader reintegration process overview.

**PR 249 - Support to Families of Isolated Personnel.** Training to assist Services in providing families of Isolated Personnel additional information to help them make informed decisions.

**PR 305 - PR for JPRC/PRCC Directors.** PR training tailored to JPRC/PRCC Directors and Deputy Directors.

### SERE

**SERE 210 - SERE Psychology Orientation.** Introduction to roles and responsibilities of a SERE Psychologist.

**SERE 213 - JSTP Project 3.** Tailored SERE training for select Service personnel.

**SERE 216 - Joint Services Training Program Project 4.**

**SERE 217 - Advanced Signaling Concepts.** Tailored SERE training for select Service personnel.

**SERE 219 - Survival Sustainment and Protection.** Tailored SERE training for select Service personnel.

**SERE 221 - Pre-Mission Planning and Preparation.**

**SERE 222 - SERE Psychology Orientation.** Introduction to SERE Psychology.

**SERE 222A - SERE Psychology Certification.** Tailored SERE Psychology training to prepare for Reintegration support.

**SERE 222B - SERE Psychology RT Qualification.** Tailored SERE Psychology training to prepare for risk management and oversight of Code of Conduct training.

**SERE 235 - Specialized Survival for DoD Civilians and Contractors.** Tailored SERE training for select DoD civilian and contractor personnel.

**SERE 265 - Core Captivity Curriculum Instructor Course.** A “train the trainer” program focused on instructional skills, knowledge, and attitudes necessary to provide Service-level training.

## Appendix A

### Content Requirements for JPRA/PRA Training Request Message

GENSER Message

To: CDR USJFCOM NORFOLK VA//J3/J3-PR/J7//

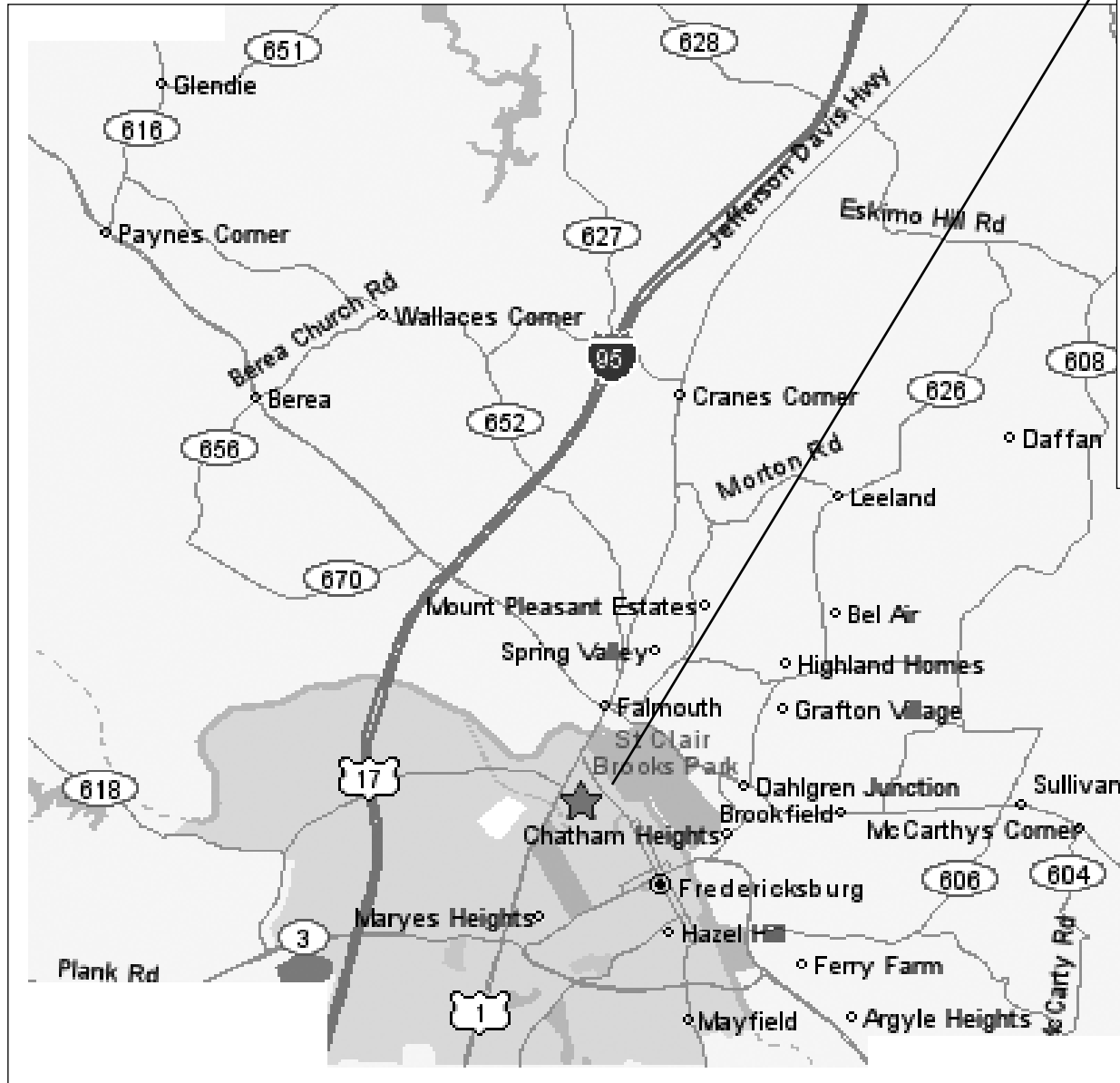
Info: HQ JPRA FT BELVOIR VA//CC/J35/PRA//

Include (not necessarily in this order):

1. Mission profile (unit, location, mission platform(s), vulnerabilities, sensitivities, etc.)
2. Type of training or course required
3. Brief justification for training
4. Deployment specifics (if applicable):
  - Deployment location
  - Date unit notified for deployment
  - Deployment dates
  - Number of personnel deploying for each deploymentdate
5. Total number of personnel to be trained (sustainment)
6. Frequency of training (projected number of classes per year)
7. Impact if training is not provided
8. Primary and alternate dates of training request
9. Identify whether JPRA or unit funded
10. Request DIRLAUTH between requesting organization and JPRA

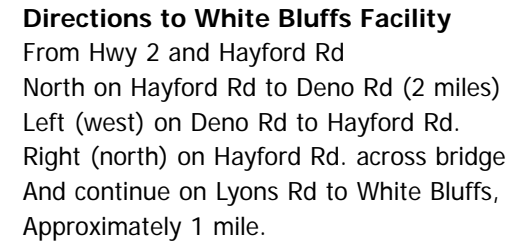
## Appendix B

### PRETC Driving Directions



From I-395/I-495 interchange, proceed south 37 miles to Exit 133 (Warrenton and Falmouth).  
Take exit 133A toward Falmouth.  
Proceed east for about 1.75 miles to Rte. 1.  
Turn right (south) and cross the Rappahannock River. Go to the second light after crossing the bridge and turn left on Fall Hill Avenue.  
Turn left at the light on Germania St.  
Park in the parking lot behind the National Bank of Fredericksburg (marked Parking for 2300 Fall Hill). Use the main entrance to the Chamber of Commerce building and take the elevator to the 4th floor and ring buzzer at Suite 403.

## PRA Driving Directions



From Hwy 2 and Hayford Rd  
West on Hwy 2 to Fairchild Main Gate, approximately 3.9 miles.  
Follow Mitchell Dr. to Hansell Ave.  
Follow Hansell Ave toward Survival School.  
Right (south) on Rambo Rd to Thorpe Rd  
Right (west) on Thorpe Rd to Survival Loop Rd  
Right (west) on Survival Loop Rd. to Bldg 1255  
Main gate to Bldg 1255 approx. 4.5 miles.